

Dear Officer:

This will confirm that _____, who holds this letter, is an employee of _____, a business or family of businesses classified as an “Essential Service or Essential Services” as defined in the April 6, 2020 Governor’s Executive Order on Stay at Home or Work (“Order”) for one of the following:

- Beverage manufacturer who holds a PWY, PMD, PDW, P7W, or PBB permit issued by the South Carolina Department of Revenue. – Order Section 1D and 1L.
- Beverage distributor who holds a PWD or PWL permit issued by the South Carolina Department of Revenue. – Order Section 1D, 1F, and 1L.
- Beverage retailer who holds a PBW, PBG, P7B, PO7, PRL permit issued by the South Carolina Department of Revenue. - Order Section 1D and 1L.
- Food retailer who holds a permit issued by the South Carolina Department of Health & Environmental Control. - Order Section 1D and 1L.

The aforementioned business remains open and operating during the COVID-19 pandemic and essential employees are critical to its continuing operation. We have thoroughly reviewed the Order and shall remain in compliance with all provisions, especially Section 1I.

Please allow _____ the ability to travel to/from work at the aforementioned business and to conduct essential travel related to the provision of services performed by the aforementioned business (Order Section 1D and 1L).

Please feel free to contact the manager listed below if you have any questions or concerns.

Manager	Phone	E-mail
_____	_____	_____